

**Minutes approved as corrected (Date in first paragraph corrected).**  
**GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES**  
Grafton Township, McHenry County, Illinois  
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

*MONDAY, September 21, 2020*

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, September 21, 2020. Due to the Corona Virus Pandemic, this meeting was held in the Road District garage with social distancing and COVID19 protocols followed.

1. **Call to Order** -7:30 p.m.
2. **Roll Call**- Board Present: Supervisor Ruth; Trustee: Cooper, Cratty, and Ziller; Assessor Zielinski, Road Commissioner Poznanski, Attorney Gottemoller, and Clerk Watson. Trustee Welch was absent. This meeting was recorded.
3. **Pledge of Allegiance** was said.
4. **A motion was made by Trustee Cratty, 2<sup>nd</sup> by Cooper to Approve the Agenda as presented.** Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
  - A. **Approval of Minutes**

A motion was made by Trustee Ziller, 2<sup>nd</sup> by Supervisor Ruth to approve as presented the minutes of Grafton Township Regular Board Meeting, August 17, 2020. Roll call vote taken, all ayes noted, motion carried.
  - B. **Audit and payment of unpaid bills/warrant check detail for Town Fund**

Discussions ensued regarding the following Town Fund Bill Details:

    - i. Zoho Corporation (annual remote access fee/ Assessor office
    - ii. NJS Enterprises, Inc. (General Assistance annual software fee).
    - iii. PO 20923 and PO 20916 – Personal credit card purchases for Township expenses not allowed
    - iv. PO 20920 – not enough funds in line item/ no agenda item for Re-Appropriation of Funds
  - C. **A motion was made by Trustee Ziller, 2<sup>nd</sup> by Trustee Cooper, to approved the Audit and payment of unpaid bill/warrant check detail for the Town Fund with the following changes:**
    - i. **Removing PO 20923, (1760) Telephone Expenses in the amount of One Hundred Forty and 19/100 Dollars (\$140.19);**

- ii. **Removing PO 20916 (1760) Travel Expense in the amount of Six Hundred Six and 02/100 Dollars (\$606.02)**
- iii. **Removing PO 20920 (1756) Software in the amount of One Thousand One Hundred Sixty and 31/100 Dollars (\$1,160.31)**
- iv. Roll call vote taken, all ayes noted, motion carried. Trustee Ziller: Yes; Trustee Cooper-Yes; Trustee Cratty-No: Supervisor Ruth-Yes: Motion carries.

A further discussion ensued regarding travel, allowable monetary amount for travel and use of company vehicle. Supervisor Ruth restated that an employee CAN NOT be taking township vehicle home under any circumstances.

**D. Audit and payment of unpaid bills/warrant check detail Road District**

A discussion ensued regarding the Maintenance Service Road bill for the paving of Andover Acres subdivision. This PO included the entire subdivision, culverts and seeding of the grass areas.

**A motion was made by Supervisor Ruth, 2<sup>nd</sup> by Trustee Cratty to approve the audit and payment of unpaid bills/warrant check detail Road District.** Roll call vote taken: Supervisor Ruth-Yes; Trustee Cratty-Yes; Trustee Cooper-Yes; Trustee Ziller-No. Motion carried.

**6. Public Comment -**

**A. Resident Ken Azarela questioned Assessor Zielinski on the following topics:**

- i. A clerical error in the assessment of properties in the Assessor's subdivision
- ii. When did Assessor learn of this "clerical error"
- iii. Why did the 2020 Assessment of Lakewood Village President assessment was not brought back up to market value?
- iv. Resident's 900 square foot home is valued at \$190/square foot; 30 year old home, no walk outs/pools/tennis courts vs. a Lakewood property 15 times the size of his home

**B. John Mueller addressed the board the following topics:**

- i. Asking Assessor why he created "Turnberry South" subdivision for tax assessment
- ii. Sales Chasing and why won't he allow audit of books" if he is not sales chasing
- iii. Cost approach method of assessment
- iv. Relationship with Lakewood's village president

A full transcript of this presentation is included as part of these meeting minutes.

**7. Board Response to Public Comment**

Various personal responses were voiced by the Board.

Assessor Zielinski would allow the Grafton books to be audited from those submitted to the County but not Township level. He also made reference to the lowering of commercial properties by County Assessor raising the tax burden for residents of Grafton.

8. **Old Business – Discussion and possible action regarding elected official’s compensation for 20215 term**

A discussion ensued regarding salaries for the 2021-2021 term. No action taken.

9. **New Business – None**

10. **Executive Session - None**

11. **Discussion and potential actions of items as discussed during Executive Session-None**

12. **Committee and Officer Reports**

**SUPERVISOR REPORT**

1. Advised Assessor that Cardinal Office PO should not be processed off of statement; in the future use invoices for PO’s resulting in overpayments.
2. Levy discussions will begin next month. Would like to determine at October meeting.

TRUSTEES-None

ASSESSOR -None

**ROAD COMMISSIONER:**

1. Ordered 4 more culverts.
2. Looking into the possibility of a new truck for department.

CLERK- None

13. **ADJOURNMENT**

Being no further business, a **motion was made by Trustee Cratty 2<sup>nd</sup> by Trustee Cooper to adjourn the Regular Board Meeting.** Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 9:03 p.m.

Respectfully submitted,

Kathleen M. Watson, Grafton Township Clerk